

UNIVERSITY OF HAWAII MAUI COLLEGE
ADMINISTRATIVE SERVICES – CAMPUS SECURITY DEPARTMENT
ASSESSMENT PERIOD JULY 1, 2011 TO JUNE 29, 2012

I *Overview of department mission and functions and its relationship with the UH Community College Mission and Strategic Plan and the UHMC Mission and Strategic Plan.*

- UHMC's mission statement is to provide a safe learning environment for faculty, staff and students here on campus and at the outreach educational centers.
- Provide an atmosphere of open communication and be service oriented by having an open door policy.
- Provide training for staff to increase personal and professional growth.
- Promote interstate cooperation among the other UH campuses and Security Departments
- Promote student awareness
- Become part of the Crisis Management Team and provide alerts when appropriate

II *Goals, Plans and Accomplishments FY 2012*

- Complete training on the Clery Act and Legal Issues as presented by Dolores Stafford and Associates
- Continue to revise and update our Annual Crime Report for 2012.
- Provide additional methods of distribution for the Crime Report
- Work with IT to create a Campus Security website to include:
 - Annual Crime Report
 - Daily Crime Log
 - Resource List
 - Scrolling Banner for emergency notifications
 - Post different "links" on our page that connect the viewer with different safety and security websites.

- Continue to revise and update the SOP's (Standard Operating Procedures) for our department.
- Continue to monitor contract security company to ensure that they are in compliance with the contract requirements
 - Drivers License Abstract
 - Criminal Abstract
 - Valid Drivers License
 - FEMA certifications
 - First Aid/CPR, Blood Borne Pathogens and AED classes
 - Maintenance and repairs for their golf carts
- Provide training for current contract security staff
 - Patrol Procedures
 - Officer Safety Techniques
 - Search Patterns
 - Clery Act/CSA requirements
- Revise our report writing system:
 - ReportExec report writing system
 - Continue to utilize the program to gather statistical information for the Clery Report
- Methods for alerting the UHMC campus community:
 - UH Alerts (emails and texts)
 - Internal voice mail
 - p/a system
 - Hot Line
 - scrolling banner on our website
 - eNewsletter

III *Analysis and Assessment of Quantitative and Qualitative Data*

Quantitative Criminal Offense Data

Offense	2012	2011	2010	2009	2008	2007
Arson	1	1	2	0		
Assault	1	1	1	0	2	1
Auto Theft (UCPV)	0	3	3	2	4	0
Burglary	0	2	9	7	1	1
Crim Prop Damage (CPD)	10	9		11	6	7
Disturbance	16	9	13	5	Unk	Unk
Found Property	30	6	1	2	Unk	Unk
Lost Property	13	6	0	0	Unk	Unk
Medical Assist	18	12	13	Unk	Unk	Unk
Parking Problems	1	5		3		
Property Damage	10	6	0	0	Unk	Unk
Robbery	2	0	0	0	Unk	Unk
Suspicious Activity	12	7	9	9	Unk	Unk
Terroristic Threatening	2	1	1	0	Unk	Unk
Theft	7	15	10	17	11	12
Traffic Accident (no inj)	9	6	8	4	Unk	Unk
Traffic Accident (H&R)	7	12		4	Unk	Unk
Trespass	6	9	3	3	Unk	Unk
Unauth Entry Mtr Veh	3	12	5	Unk	Unk	Unk
Totals (not all activity is included in this chart)	191	182	113	80		

Quantitative Data from Survey

Question	5	4	3	2	1 (No Opinion)	Averages
1. Security Officers have been responsive	53	105	16	3	43	4.175
2. Security Officers have been courteous and helpful	60	117	7	2	34	4.263
3. Campus is safe and secure	41	114	33	6	25	3.979
4. Campus alarm systems are adequate	27	87	25	7	71	3.917
5. Have the Campus Security services improved or declined over the past year?	Improved 85	Same 90	Declined 24			

Qualitative Data

This is the first full year of having completely accurate criminal activity statistics for this campus. The more serious offenses, such as Burglary and Car Thefts are at a record low of zero. Stalking remains a serious offense on this campus and additional information needs to be distributed to our students.

Our survey statistics remain fairly steady. The 4th question appeared to have confused most responders. They really have no way of knowing what our alarm needs/requirements are on campus. A lot of the work that we do for this office remains behind the scene; therefore some faculty and staff believe that our services have remained the same or even declined. The truth is that our department continues to grow and the services that we offer continue to expand as manpower allows.

IV Goals, Plans & Objectives for FY 2012

- Clery Act compliance
 - Continuing CSA training
 - Crime statistics for all campuses
 - Update additional topics as they relate to campus safety and security
- Establish a Haz Mat policy:
 - Items on hand
 - Items to be destroyed
 - Use of labeling system
- Revision of SOP's
- Monitoring and testing of emergency systems throughout the campus
- Continue to update the Annual Crime Report
- Work with MPD to upgrade our readiness for an emergency situation on campus
- Remain involved with the student orientation sessions
- Participate in campus events to promote the Campus Security Department

V Short Term Resource Needs and Priorities

- Uniforms, rain gear, badges, duty belt equipment, shoulder patches
- The new radio frequency has been purchased, and with the installation of the new repeater and antenna, this department will, for the first time, have their own channel.
- Follow through with the purchase of digital radios for this department. They will allow us to receive "text" messages from students, faculty and staff.
- Report Writing program installation

- Additional signage throughout the campus
- Additional CCTV stations and cameras or better quality equipment that allows us to record in different modes, with the same or greater storing capacity.